



**MINUTES FOR TEXAS REAL ESTATE COMMISSION
EDUCATION STANDARDS ADVISORY COMMITTEE (ESAC)**

Conference Room 400A, TREC Headquarters Office
1700 N. Congress, Austin, Texas

January 6, 2015 10:00 a.m.

1. Call to order

The meeting was called to order at 10:10 a.m.

Members in Attendance: Susan Jones, Dianne McCoy, Bob Baker, Bill Evans, Andy Hemmings, Ronny Willis, Dave Dalzell, Bill Bradshaw, Pat Strong, Rebecca Ray, Rita Klein, Rick Albers

Guests in Attendance: Mike Handcock, Dan Robertson, Jeanne Lamere, Lynn Morgan, Deborah Hernandez, Andrew Cates, Jerry Rutledge, Philip Schoewe

Staff in Attendance: Kerri Lewis, Gwen Jackson, Jennifer Wheeler, Christine Anderson, Janell Senn

2. Discussion and possible action to approve the September 30, 2014 meeting minutes

The minutes were approved with no changes.

3. Election of officers

The members unanimously voted Susan Jones as Chair and Dianne McCoy as Vice Chair.

4. Report on December 2, 2014 ESAC work group meeting on course delivery criteria

A written report was included in the materials for this meeting. The members of the committee that were in attendance at the work group meeting shared their impressions of the meeting with the rest of the committee.

5. Discussion and possible action regarding appointing members to and setting additional ESAC work group meetings on course delivery criteria

The group nominated Susan Jones, Dianne McCoy, Ronny Willis, Bill Bradshaw, and Rebecca Ray to come to the next working group meeting. The next meeting will be held on March 31, 2015. Staff will work with the chair to create a list of invitees from the industry.

6. Discussion and possible action regarding qualifying instructor requirements

Staff presented a draft form that is used as a guideline internally to review qualifications for applicants. Staff will be presenting a formal form at the next meeting that will encompass these guidelines and comments received from the committee.

7. Discussion and possible action regarding guidelines for acceptable courses for adult education training for instructors

TREC staff presented several guidelines and requirements for other states for training for instructors. Based on those findings the committee has asked staff to create a comparison spreadsheet of other states and jurisdictions requirements to see if there is a process in place that may work for Texas.

8. Discussion and possible action regarding determination of the examination passage rate for a provider

The committee reviewed the current methods for determining passage rates. Members discussed concerns about the current standards and that they may not be fair or consistent over time. Some suggestions included, tying the student taking the exam to the school where the student took the majority of courses, not just the last course, shortening the time period measured, grouping the schools by their size, setting one benchmark below the average percentage for probationary status and another lower benchmark for when the school would not be able to renew, or having one benchmark for below average and then allow TREC staff to evaluate each situation to determine if probation is appropriate. TREC staff will be reviewing possible options for presentation at the next meeting.

9. Discussion and possible action regarding roll over CE credit from prior license renewal periods

The committee voted unanimously against this proposal.

10. Discussion and possible action regarding agenda items for next meeting

The next meeting of the committee was set for April 7, 2015.

11. Adjourn at 1:10 p.m.